



## **PUBLIC NOTICE**

### **FULL COUNCIL MEETING**

*This Meeting will be streamed live to the Minehead Town Council Facebook Page*

**The Meeting will be digitally recorded**

Date: Tuesday 25 October 2022

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk)

Deputy Mayor: Cllr T Bloomfield

Councillors: Cllr J Bonar, Cllr M Burke, Cllr C Gilberto, Cllr M Kingston-James, Cllr M Kravis\*\*\*, Cllr A Lawton, Cllr J Malin, Cllr C Palmer\*, Cllr M Palmer, Cllr J Rogers, Cllr T Venner\*

(\* denotes Somerset West and Taunton Councillor "SWaT")

(\*\* denotes Somerset County Councillor "SCC")

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| <b>ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS</b> |
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Bryan Howe  
Deputy Clerk

19 October 2022

## PUBLIC FORUM

*There will be a 15-minute open forum at the beginning of the Meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the Agenda it will not be possible for Councillors to make any decisions on that matter in the main Meeting. If you would like to ask a question or speak at a Meeting you will need to submit your request to the Clerk in advance of the Meeting. You can request to speak at the Meeting by emailing your full name, agenda item or subject and your question to the Clerk using [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk)*

# AGENDA

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 To receive:**  
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)  
Dispensations [Localism Act 2011](#)
- 3 To receive** reports from:
  - Somerset County Council (SCC)
  - Somerset West and Taunton District Council (SWaT)
  - Police
  - Councillors attending Meetings on behalf of Minehead Town Council (MTC)
    - Minehead BID (Cllrs Bloomfield and Venner)
    - Advisory and Working Groups
- 4 To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 Mayor's Announcements**  
Cllr M Kingston-James to read statement on behalf of the Mayor
- 6 To agree** the Minutes of the Full Council Meeting held on Tuesday 27 September 2022 – *Minutes to be agreed by Councillors who were in attendance*
- 7 To note** the Minutes of the Planning Committee meeting held on Tuesday 4 October 2022, Minutes of the Finance & Staffing Committee held on 10 October 2022 and Minutes of the Amenities & Environment Committee held on 11 October 2022
- 8 Finance Matters**
  - 8.1 To approve** Urgent Payments for October 2022
  - 8.2 To approve** Payments under £1,500 for October 2022
  - 8.3 To approve** Payments over £1,500 for October 2022
  - 8.4 To approve** Payments by Procurement Card for September 2022

**8.5 To approve** Regular Payments for September 2022

**8.6 To note** Income Report for September 2022

- 9 To approve** quotes for installing security gates and fencing at Quay West and Irnham public toilets (*recommendation from Amenities & Environment Committee*)
- 10 To approve** quote for investigative work on the Queen Anne Statue (*recommendation from Amenities & Environment Committee*)
- 11 To accept** resignations of Cllr P Bolton and Cllr E Jones
- 12 To co-opt** Councillor to represent the ward of Alcombe North
- 13 To discuss and agree** the number of Councillors constituting a quorum for Amenities & Environment Committee, Finance & Staffing Committee and Planning Committee
- 14 To appoint** new Chair and Deputy Chair for Amenities & Environment Committee
- 15 To create** advisory groups for:
  - (i) feasibility of swimming pool
  - (ii) Unitary Council
- 16 To receive** the annual Audit Report
- 17 To discuss and agree** refurbishment project for Quay West Public Toilets
- 18 To discuss** the introduction of Residents' Parking permits in Minehead – Cllr Kravis
- 19 To agree** a date for a seminar to discuss assets transfers from Unitary Council to MTC
- 20 To consider** a memorial for P O Floyd
- 21 To confirm** Mayor's day and 2 statutory days holiday for MTC
- 22 To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))
- 23 Confidential Items**